



**PmtechERP®**

GLOBAL MANUFACTURING ERP

**TRAINING & CERTIFICATION · COURSE BROCHURE**

# ERP Human Resources Training & Certification

**Run the full employee lifecycle mapped to SAP HCM.**

Duration 30 Days · Level Functional Certification · SAP equivalent SAP HCM ·  
PMTechERP Certified HR Consultant

**[www.pmtecherp.com](http://www.pmtecherp.com)**

Live projects · Industry certification · 100% placement support · SAP-mapped curriculum

## COURSE OVERVIEW

The ERP Human Resources certification trains you to manage the complete employee lifecycle — master data, payroll, leave, attendance, recruitment and performance management.

Every organization needs HR and payroll expertise on its ERP. This program prepares you for HRMS consultant and HR operations roles with practical, configuration-led learning.

**30 Days**

Duration

**₹25,000 + 18% GST**

Course Fee

**Functional Certification**

Level

**₹4 - 10 LPA**

Salary Range

## HOW IT COMPARES TO SAP SAP HCM

This course maps directly to SAP HCM (Human Capital Management). You learn the same employee, payroll and talent management concepts and apply them in live PMTechERP HRMS scenarios.

## PROGRAM HIGHLIGHTS

- **SAP SAP HCM-mapped curriculum**

Learn the same functional scope and terminology that enterprises use, so your skills transfer directly to real implementations.

- **Hands-on, live projects**

Configure and run realistic business scenarios end to end — not just theory — to build genuine consultant-grade experience.

- **PMTechERP Certified HR Consultant**

Earn an industry-recognized certification that validates your expertise to employers and clients.

- **100% placement support**

Resume preparation, interview coaching and active referrals to hiring partners until you are placed.

## DETAILED SYLLABUS

### Module 01: Organizational Management

- > Organizational structure & units
- > Positions, jobs & tasks
- > Reporting hierarchy & relationships
- > Cost center assignment
- > Org charts & staffing

### Module 02: Employee Master & Administration

- > Personnel master data & infotypes

- > Hiring & onboarding actions
- > Transfers, promotions & separations
- > Document & record management
- > Employee self-service basics

### **Module 03: Time & Attendance**

- > Work schedules & shift planning
- > Attendance & absence recording
- > Leave types, policies & balances
- > Overtime & compensatory off
- > Time evaluation & integration

### **Module 04: Payroll & Statutory Compliance**

- > Pay structures, wage types & components
- > Payroll run & retroactive accounting
- > PF, ESI, PT & income tax (TDS)
- > Payslips & bank transfer
- > Statutory reports & Form 16

### **Module 05: Recruitment & Talent**

- > Job requisitions & applicant tracking
- > Interview & selection workflow
- > Offer, onboarding & induction
- > Training & development planning
- > Succession basics

### **Module 06: Performance & Reporting**

- > Goal setting & appraisal cycles
- > Competency & rating frameworks
- > HR analytics & dashboards
- > Attrition & headcount KPIs
- > Integration with finance

## **OUTCOMES**

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- > Configure employee master and organizational structure
- > Run payroll with statutory compliance

- > Manage leave, attendance and shift policies
- > Set up recruitment and onboarding workflows
- > Administer performance and appraisal cycles

## LIVE PROJECTS

- > Configure employee master and organizational structure
- > Run a payroll cycle with statutory deductions
- > Set up leave, attendance and shift policies

## CAREER ROLES

HR Consultant

HRMS Analyst

Payroll Specialist

## SUCCESS STORIES

- > Automating payroll for a 1,000-employee manufacturer
- > Streamlining recruitment-to-onboarding workflows

## FREQUENTLY ASKED QUESTIONS

### • Is this course equivalent to SAP HCM?

Yes — it mirrors SAP HCM (Human Capital Management), covering employee master, payroll, time management and talent processes, with hands-on PMTechERP configuration.

### • Who should take the HR certification?

HR professionals, MBA-HR graduates and administrators who want to move into ERP HRMS consulting and payroll roles.

## COURSE FEE — PAYMENT DETAILS

Bank Name	<b>Union Bank of India</b>
Account Name	<b>PM Technologies</b>
Account Number	<b>776301010050234</b>
IFSC Code	<b>UBIN0577634</b>

After paying the course fee to the account above, reply to your enrollment email with the transaction receipt / UTR number so our team can confirm your seat.

## ABOUT PMTECHERP

PmtechERP is a global manufacturing ERP platform and knowledge hub, delivering SAP-grade capability — finance, production, quality, maintenance, supply chain and more — at a fraction of the cost. Our training and certification programs are designed and taught by practising ERP

consultants, combining configuration skills, live projects and 100% placement support to make you genuinely job-ready.

## Enroll in the Next Batch

Reserve your seat for ERP Human Resources at [www.pmtecherp.com/enroll](http://www.pmtecherp.com/enroll) — no payment required to reserve. A training advisor will confirm your batch, schedule and fee. Call or WhatsApp +91 91599 03059 or email [pmtechclients@gmail.com](mailto:pmtechclients@gmail.com).